

Month	Present	Absent
October	Jill, Steve, Diane, FBLA,	Rich, Clint, Laurie, Kelli, Dawn
November	Jill, Rich, FBLA, Kelli, Clint (Phone)	Steve, Diane, Laurie, Dawn

**Neligh Chamber of Commerce Monthly
December 14 Noon - Chamber Office**

Meeting called to order at 12:05 PM

A

Roll Call: Jill Steve Rich Diane Clint Kelli FBLA Dawn Laurie
Other Attendees: [Lauren, Sara](#)

Approval of November Bills & Treasurer report: [A motion by Rich to approve the November bills and treasurer report. A second was made by Clint. Motion passed.](#)

**Neligh Chamber of Commerce
Monthly Bills**

NOVEMBER 2023

Checks

Vendor	Description	Amount	Aprov.	Check #
Steve Simonsen	Novemberfest	214.52		
	VIP Drink	14.85		
	Bowls	3.20		
	Crackers	81.26		
	toothpicks	9.83		
	Bloody Mary Bar	5.77		
	Chalk pen	5.34		
	Table clothes	8.46		
	totes	85.51		
Pitzer Digital	Novemberfest 397.50 Thanksgiving 285	682.50		
KBRX	Novemberfest	360		
Thriftway Market	Novemberfest/Parade of Lights/Office Supplies	1124.78		
N-O Ad	Yearbook	\$40.00		
Check Total		2421.80		

Vendor	Description	Amount	Aprov.	Check #
Pinnacle Bank	Credit Card Expenses			
Cubby's	Board Lunch	85.16		
Bomgaars	Light Display	59.62		
Lucky Joe's	Novemberfest Alcohol	366		
Credit Card Total		510.78		
Bill Total		2932.58		

Approval of November Minutes: [A motion made by Kelli to approve the November minutes and a second was made by Rich. Motion passed.](#)

New Business:

Soldier Valley Spirit/Patriarch Distilling Novemberfest Check A motion was made by Steve to stop check number 1641 and issue check number 1663 to Soldier Valley Spirits/Patriarch Distilling for the lost check written out during Novemberfest. A second was made by FBLA. Motion passed.

Committee Assignments The following volunteered for select committees: Membership-Kelli, Expo-Rich, Promotions-Dawn, BBQ- Jill & Klint, Novemberfest-Steve, Annual Meeting-Sara & Laurie, Holiday-FBLA, Banquet-All.

Honorary Member Overview Director Sara discussed that she met with Steve who had the recommendation of adding Honorary Member Overview to each December meeting to discuss the status of honorary memberships for the following year. Sara noted that the Museum/Mill and Neligh Community Center are currently the honorary members. Lisa questioned if the community center is being run as a business. Sara noted that it does run as a nonprofit and has a board of directors. Lisa agreed that if it is a not-for-profit organization that it continue as a honorary member but if would change status that we look at the status moving forward. Steve and Jill agreed that is where at the December meeting we would do a review of honorary memberships. All agreed that the Antelope County Museum, Mill, and Neligh Community Center would all maintain honorary membership for 2024.

Bylaw Update Sara reported that all board members will have a copy of the update bylaws with the changes discussed in the November meeting in red and asked for further discussion. Diane asked about the guidelines of being in good standing, as they were not listed in the new bylaws. Sara stated that it was discussed at the last meeting that we take the terms of good standing out because this is a voluntary board and struggled at least meeting for example where the only reason the meeting was allowed to go on was because Klint called in, otherwise there was not enough members in good standing to move forward. Jill stated that board members should be able to look at the bills sent to them before the meeting and be able to decide, whether they were at the last meeting, to accept or decline the bills report. Lisa stated that if you weren't at least meeting you won't know if the meeting minutes are correct. Steve stated that if you were not in attendance of the previous meeting it would make sense for that board to abstain on meeting minutes. Sara reported that she also writes out the meeting minutes and get them for approval by the secretary or president, if secretary is absent and loads the meeting minutes onto the Chamber website the same week of the meeting, making opportunities for members to catch up or question the minutes before the next meeting.

Diane asked about ARTICLE V, Section 4 or ARTICLE VII, Section 3, stating there is nothing in the bylaws about the use of the credit card and that all disbursements will be written by check and signed by two authorized officers. Jill stated that while it doesn't specify the use of credit card that the credit card bill is itemized on the bills report that goes out to all members and then is paid by check signed by two officers. Lauren stated adding the use of credit card with all purchases itemized on the bills report each month. Diane agreed and stated the hospital just updated their finance and would reach out the Sara with some verbiage to include in the bylaws. Jill asked if the board wanted to table the bylaws until the January meeting to give time for Diane and Sara to include the use of credit card in the bylaws. All agreed.

Chamber Director Report Sara reported that the Parade of Lights occurred on November 26th with roughly 230 people served at the hot dog feed. FBLA quoted 106 kids that visited Santa and played games. Sara thanked Sly's Bar & Grill, Thriftway Market, AKRS Equipment, West Hill View Motel, Heritage Bank, and Stealth for sponsoring and helping with the hot dog feed. Sara thanked Lauren, Steve, Klint, Rich, Jill, Jill's Daughter, and West Hill View Motel for serving the food. Sara continues to work with Rich and Dan on getting all the decorations working.

Sara reported that the Great Elf Hunt is going on until December 20th and has been promoting that online. Sara reported she has been revamping the Chamber Website and Chamber Facebook page. Sara reported looking at other chambers such as Sutton, Norfolk, and O'Neill to get inspiration.

Sara continues to work on the updating the bylaws and getting feedback from board members. New brochures, plaques, and invoices were sent out to members for the 2024 year. Sara informed the board that the Co Op ad was not put in the November paper so will be going out this week to be on the look for that in the Antelope County Newspaper. Sara

reported that a big amount of Big Buck requests just came in and that the city will be voting at tonight's meeting for city staff to receive an amount of Big Bucks, making the chamber busy getting those out for people to help support Neligh businesses.

Sara reported attending the Nebraska Development Network Region meeting in Schuyler on November 21st where Ashely Wolfe spoke on Social Media 101. They also brought attention of the Affordable Connectivity Program allowing low-income families to afford internet service. Sara stated that a few weeks ago Sarah Woodard came into the office asking about to find a tree that could start the annual tradition of the Neligh Memory Tree where people can hang ornaments in remembrance of loved ones. Director Sara reported that team effort from the office, Dan, Sara Woodard, and Tip & Trim Tree Service, LLC got a tree designated by the ball board at the park, lights hung and lit. A tree lighting occurred last Friday, so now we continue to support and get the word out to allow people to visit and hang their own ornaments.

Klint made a motion to accept Chamber Report. A second was made by Steve. All approved.

ED Report Lauren reported continued work on finding a more affordable CPA to do an annual review of the chamber. The current estimate is \$3,500-\$4,000 whose annual receipts are under \$50,000. The Antelope County Career Fair committee has decided to move the career fair to every other year on odd years, in hopes to have better involvement, presentations, panels, and business recruiting. In Clearwater, both duplexes have been sold to Kala Kruger and Garrett Allemang. The Library Telehealth Room construction is due to start any day to allow mental health and connect families of employees who are a great distance from home. The Clearwater Chamber of Commerce hosted the Clearwater Old Fashioned Christmas on December 3rd.

Committee Reports: (Membership, Expo, Promotions, BBQ, Novemberfest, Annual Meeting, Holiday, Banquet)

Membership-Renewal's Sara informed everyone should be getting their invoices in the mail and reminded them of the mail sent out to renew memberships online as that is where there is information on committees and co op ads.

Promotion-Scholarship Applications to senior's Lisa reported that applications got emailed out to seniors.

Banquet-Dates and Nominations (Lifetime Achievement/Outstanding Member/Community Member) Sara emailed Joyce on open dates in March/April for the annual banquet. Sara reminded everyone to make nominations for the banquet.

Other: Rich mentioned that the Chamber Lighting Contest is going on and that if anyone has recommendations for Residential, Commercial, or Religious nominations to get those in.

Adjourn: Motion made by Rich and a second made by Kelli. All approved, motion passed.

Time:12:56pm